



CONTRACTORS LICENSE BOARD

Inetnon Malisensiayen Kontratista

2019 CITIZEN CENTRIC REPORT



August 2020

Mission Statement

The Contractors License Board safeguards consumers by regulating its construction industry on island through policies that promote the health, safety, and general welfare of the public in matters relating to construction. (Public Law 30-11, 21GCA (Guam Code Annotaed) Real Property Chapter 70)

The Contractors License Board accomplishes this by:

- Making certain that construction is carried out in a safe, competent, and professional manner;
- Licensing contractors and enforcing licensing laws; requiring that individual or company practicing or offering to do construction contracting is or be licensed;
- Exercise the laws, regulations, and standards governing construction contracting in a reasonable and consistent manner;
- Providing resolution to disputes that arise from construction activities; and Educating the public so that they can make informed choices.

History of Contractors License Board

Guam Contractors License Board is a seven-member board and was created to ensure consumer protection, contractor competency, and fair competition in Guam's construction industry. The Board practices regulatory functions in the issuance and revocation of contractor licenses and self-construction permits. It also ensures compliance with industry standards, and serves as an avenue for appeals on the suitability of alternate construction materials and methods. The Board also adheres to rules and regulations in the investigation of construction fraud.



Cecil "Buddy" L. Orsini
Executive Director

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Our Goals

Contractors License Board has established goals that will accomplish our mission for the island of Guam.

- * **Licensing:** Ensure that all applicants are qualified in order to obtain a license.
- * **Investigation:** Review applicants documentation in order for individual to qualify to take the examination. Reduce, eliminate, or prevent unlicensed activity and unprofessional conduct that pose a threat to public health, safety and welfare.
- * **Consumer Affairs:** Educate consumers to make the best choices about hiring a license contractor. Make sure the contractor has the proper skills or classification in order to do the project properly.
- * **Administration:** Ensure agency effectiveness and improve the quality of customer service in all programs.
- * **Legislation:** Ensure that rules and regulation, statutes, policies and procedures are updated which will strengthen and support the Board operations.

Vision

Contractors License Board's vision is to initiate an outreach program for Guam in order to promote the health, safety, and general welfare of the public in matters relating to construction.

Implement a computer application for our contractors to access the different Government of Guam Agencies. This will enable them to obtain clearance renewals without physically going to other departments.

Automate all files into one file system. This via portal will give CLB the ability to locate necessary information at a touch of a button. CLB will also be able to update files within a few minutes.

Operational Structure, Demographics and Future Challenges

| DESCRIPTION | 2019 | 2018 |
|----------------------|------|------|
| Active Contractors | 917 | 914 |
| Inactive Contractors | 63 | 57 |
| Master Electricians | 51 | 49 |
| Complaints | 67 | 64 |

Challenges

- Enforcement with unlicensed contractors
- Recruitment of manpower in the Investigation Section
- Updating of examinations in compliance with the building codes
- Upgrading of computer and ID badging system

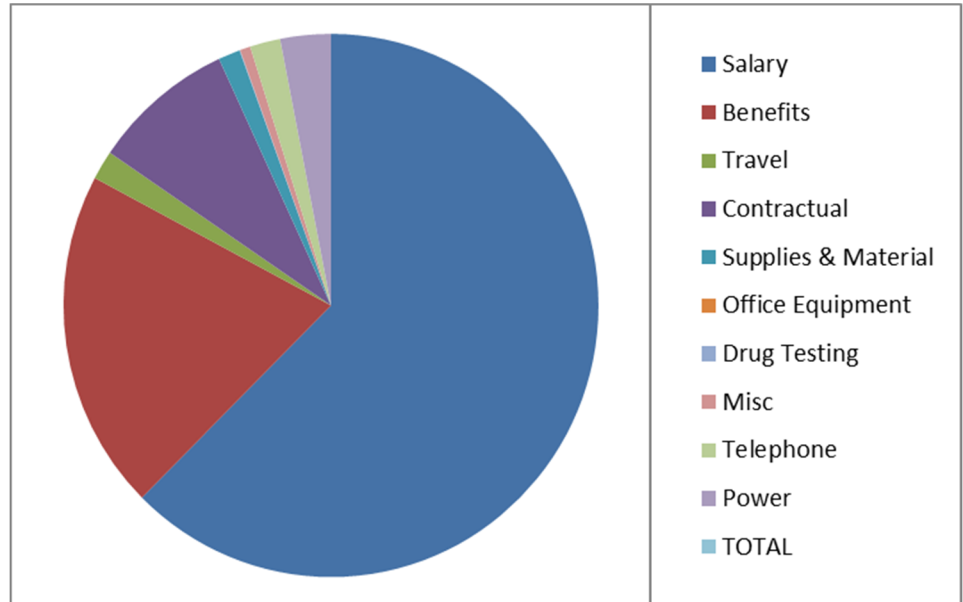


It's the Law

“No person within the purview of 21 GCA Real Property Chapter 70 shall act, or assume to act, or advertise, as a general engineering contractor, general building contractor or specialty contractor without a license previously obtained under and in compliance with this 21 GCA Real Property Chapter 70 and the rules and regulations of the Contractors License Board.”

**Revenues
FY 2019**

\$718,233.60



2019 Expenditures

| | | |
|-----|---------------------|--------------|
| 111 | Salary | \$306,964.46 |
| 113 | Benefits | \$99,659.66 |
| 220 | Travel | \$8,517.70 |
| 230 | Contractual | \$42,308.20 |
| 240 | Supplies & Material | \$6,472.27 |
| 250 | Equipment | \$0.00 |
| 271 | Drug Testing | \$200.00 |
| 290 | Miscellaneous | \$1,450.00 |
| 361 | Power | \$16,395.45 |
| 363 | Telephone | \$4,948.54 |
| | Total | \$486,916.28 |

CLB STAFF

Cecil “Buddy” L. Orsini, Executive Director

*Janice Shimizu, Private Secretary

Maria D. Perez, Administrative Officer

Carmelita H. Santos, Administrative Assistant

Margaret O. Guerrero, Word Processing Secretary II

Chris A.K. Leon Guerrero, Administrative Aide

Nida Bailey, CLB Investigator Supervisor

Lloyd Quiao, CLB Investigator

*(detailed to DPW effective September 2019)

Contact Us

Give us a call for more information about our agency

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