

CONTRACTORS LICENSE BOARD

MISSION STATEMENT

The Contractors License Board safeguards consumers by regulating the construction industry through policies that promote the health, safety, and general welfare of the public in matters relating to construction.

The Contractors License Board accomplishes this by:

- Making certain that construction is carried out in a safe, competent, and professional manner;
- Licensing contractors and enforcing licensing laws;
- Requiring that individual or company practicing or offering to do construction contracting is or be licensed;
- Exercising the laws, regulations, and standards governing construction contracting in a reasonable and consistent manner;
- Providing resolution to disputes that arise from construction activities; and
- Educating the public so that they can make informed choices.

Description of the Board

- ▣ The 14th Guam Legislature established the Contractors License Board in 1977.
- ▣ The Board is comprised of 7-members.
- ▣ The Board was granted the authority to make, amend or repeal such rules and regulations as it may deem to effectuate and carry out the purpose thereof which purpose is the protection of the general public.
- ▣ For purposes of classification, there are four (4) basic branches of contracting business defined by statute, and by the rules and regulations of the board.
 - General Engineering Contracting - (Class "A")
 - General Building Contracting - (Class "B")
 - Specialty Contracting - (Class "C")
 - Responsible Management Employee - (R.M.E)

CURRENT FEE SCHEDULE

§70114. Fees; Annual.

(a) The annual fees for each license prescribed by this Chapter shall be as follows:

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| (1) License Fee | -License to act as RME in General Building Contracting: \$400.00 |
| -License to act as Specialty Contractor: \$400.00 | (3) Reissuance of a license or issuance of a certified copy of license: \$20.00 |
| -License to act as General Engineering Contractor: \$400.00 | (4) Application: \$50.00 |
| -License to act as General Building Contractor: \$400.00 | (5) Application for Additional Classifications: \$50.00 |
| (2) License Fee for Responsible Management Employee (RME) | (6) Letter of Good Standing: \$50.00 |
| -License to act as RME in Specialty Contracting: \$400.00 | (7) Study Guide: \$75.00 |
| -License to act as RME in General Building Contracting: \$400.00 | (8) Inactive License fee (in lieu of renewal fee): \$50.00 |

It's the Law!

21 Guam Code Annotated (GCA) Real Property Chapter 70 Contractors, Public Law 30-11

§ 70108 Licenses Required.

“No person within the purview of this Chapter, shall act, or assume to act, or advertise, as a general engineering contractor, general building contractor or specialty contractor without a license previously obtained under and in compliance with this Chapter and the rules and regulations of the Contractors License Board”

§ 70109.1 Investigation Citation Authority.

- (a) In addition to any other remedy available, the investigator of the CLB may issue citations to acting contractors, licensed or unlicensed, in violation of the provisions of this Chapter and rules promulgated.
- (b) Each citation shall be in writing and shall describe the basis of the citation, including the statutory provisions alleged to have been violated. The citation shall also contain an order to cease and desist from the violation, and an assessment of civil penalties no less than Two Hundred Dollars (\$200) but not to exceed fifty percent (50%) of the value of the project.
- (c) Recipients of contractual work shall be notified of each violation in a timely manner.

§ 70109.2 Immediate Cease Work Order Permitted.

The investigator may issue an immediate cease work order to any person's construction activity where serious safety concerns are present.

§ 70109.3 Cease Work Order Permitted.

The Executive Director may issue a cease work order to any person's construction activity if found to be in violation of this Chapter and/or of any Contractors License board rules and regulations.

§70114. Fees; Annual.

- (b) The annual fee or inactive license fee shall be paid on or before June 30 of each year for a license year beginning on July 1. Failure, neglect or refusal of any licensee to pay the annual fee before such date shall be constitute a forfeiture of license. Any such license must be restored upon written application, therefore, within one (1) year from such date and the payment of the required fee plus an amount equal to ten percent (10%) thereof.
- (c) Upon written request by a contractor, and for good cause, the board shall place an active license in an inactive status. The license, upon payment of the annual inactive license fee, may continue inactive for a period of three (3) years after which time it must be reactivated or shall automatically become forfeited. The license may be reactivated at any time within the (3) year period by fulfilling the requirements for renewal, including the payment of the appropriate renewal fee.

CONTRACTORS LICENSE BOARD

Cecil L. Orsini, Executive Director

BOARD MEMBERS:

James Casallo, Board Chairman

Bernard Benavente, Vice Chair

Rena Borja, Board Member

Selina Ashland, Board Member

Matthew C. Cruz, Board Member

Dafne Shimizu, Ex-Officio, Rev & Tax

Vincent P. Arriola, Ex-Officio, DPW

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Hours: 8:00am – 5:00pm

Closed on Weekends & Holidays

Website: www.clb.guam.gov

CLB 07/08/2021